

# Introductory Support Webinar - CDP

GSMA & CDP Supply Chain



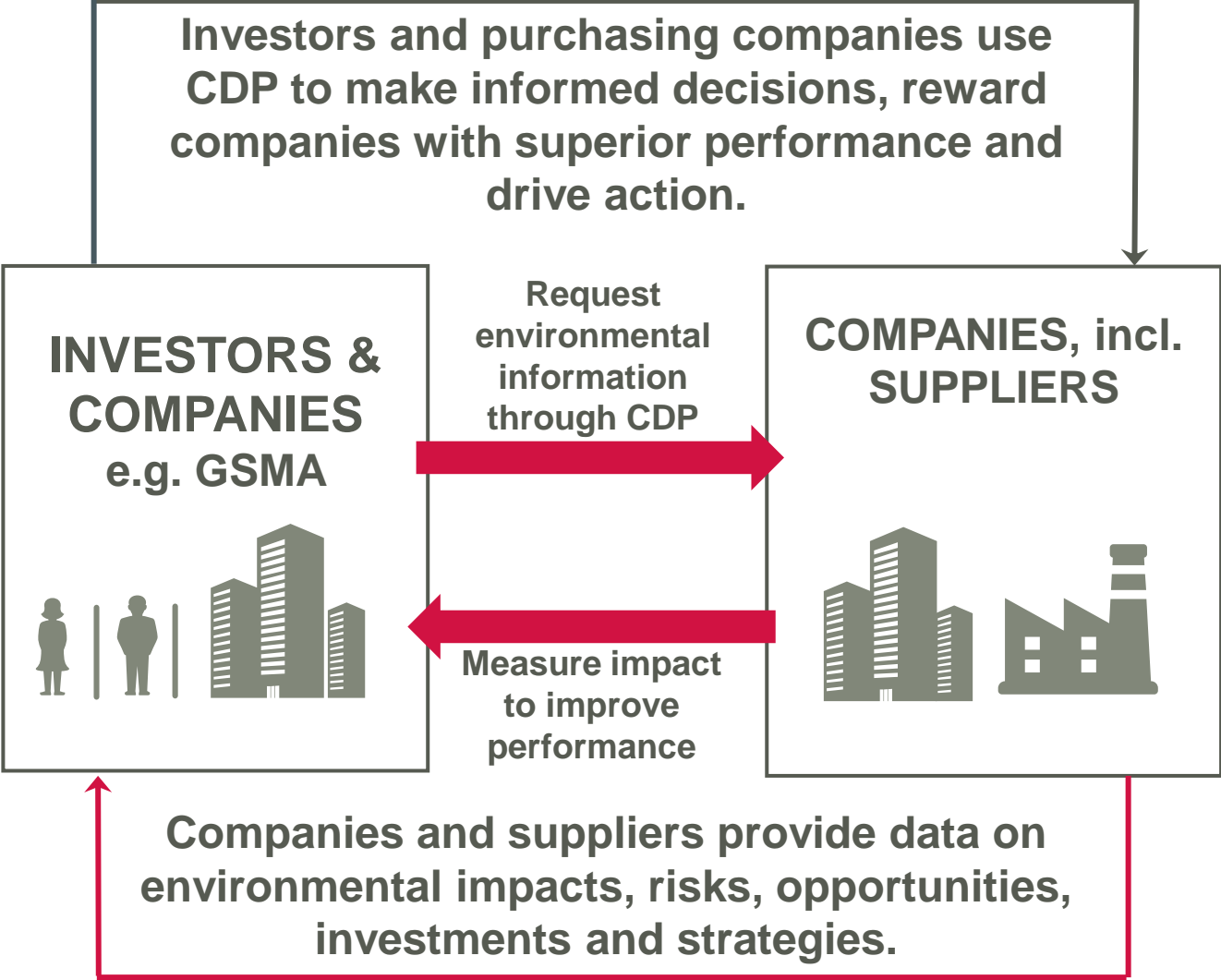
# Agenda

- ▼ GSMA Introduction
- ▼ Introduction to CDP
- ▼ Registering your company and navigating the dashboard
- ▼ Reporting best practice
- ▼ Q&A

# Introduction to CDP



# About CDP

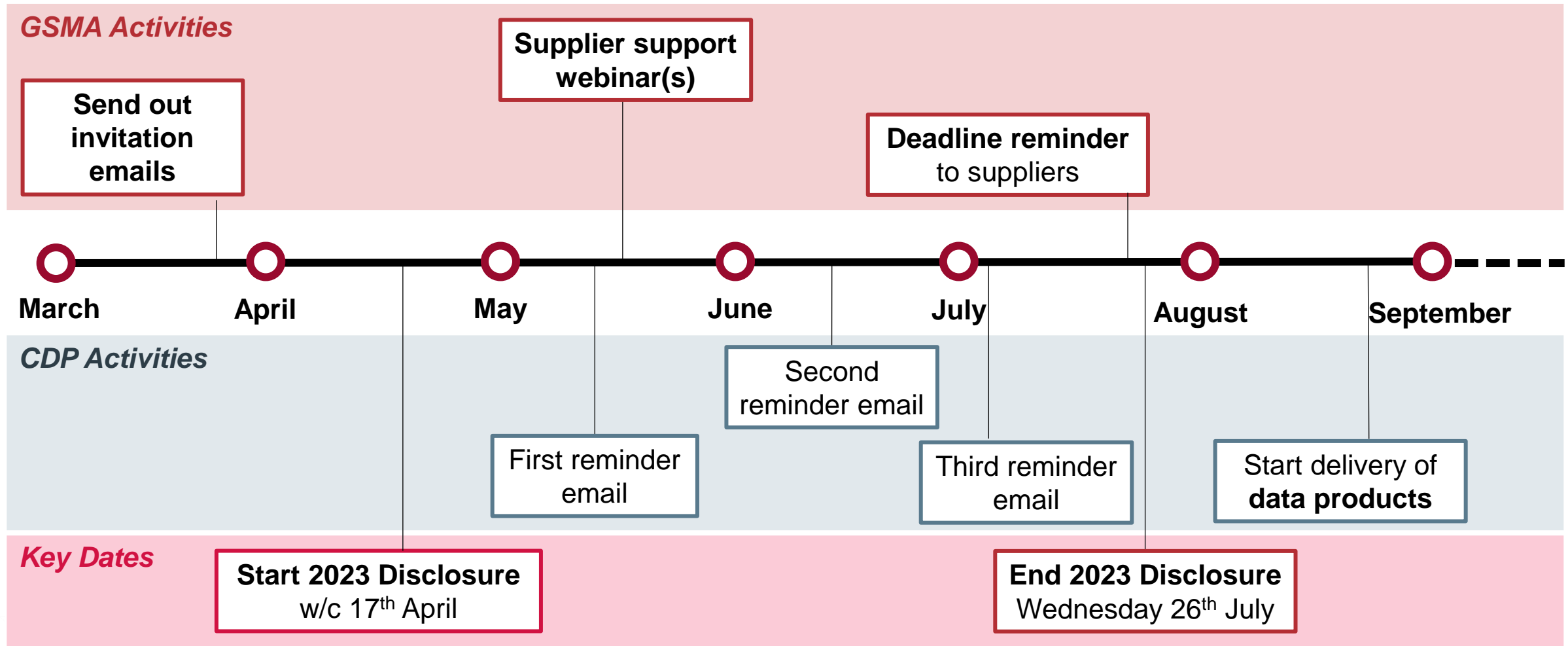


Companies take action to tackle climate change, safeguard water resources and prevent the destruction of forests.

This block features three icons: a purple cloud with rain, blue wavy lines representing water, and a green tree. Below the icons is a text box stating that companies take action to tackle climate change, safeguard water resources, and prevent the destruction of forests.

# 2023 DISCLOSURE CYCLE

## Timeline



# BENEFITS FOR REPORTING COMPANIES



**Measure and reduce environmental impact**



**Identify cost savings**



**Identify risks and opportunities**



**Propose collaborative opportunities**



**Demonstrate transparency**



**One response**



**Free**

# TASK FORCE ON CLIMATE-RELATED FINANCIAL DISCLOSURES (TCFD)



The CDP disclosure platform provides the mechanism for reporting in line with the TCFD recommendations.

- ▼ The questionnaire contains over 25 TCFD-aligned questions
- ▼ Information required by the TCFD is captured by a recognised, established system
- ▼ CDP's advantages:
  - ▼ minimises the duplication of efforts,
  - ▼ highlights decision-useful information
  - ▼ supports companies with preparation advice

Please see [CDP's TCFD Technical Note](#) for information on the full alignment mapping



# CDP Registration and Dashboard





# First steps to access the Climate Change Questionnaire



## Overview of the process

Supplier registers on CDP website and is verified (auto/manual) by CDP

Supplier logs in to their account to start questionnaire

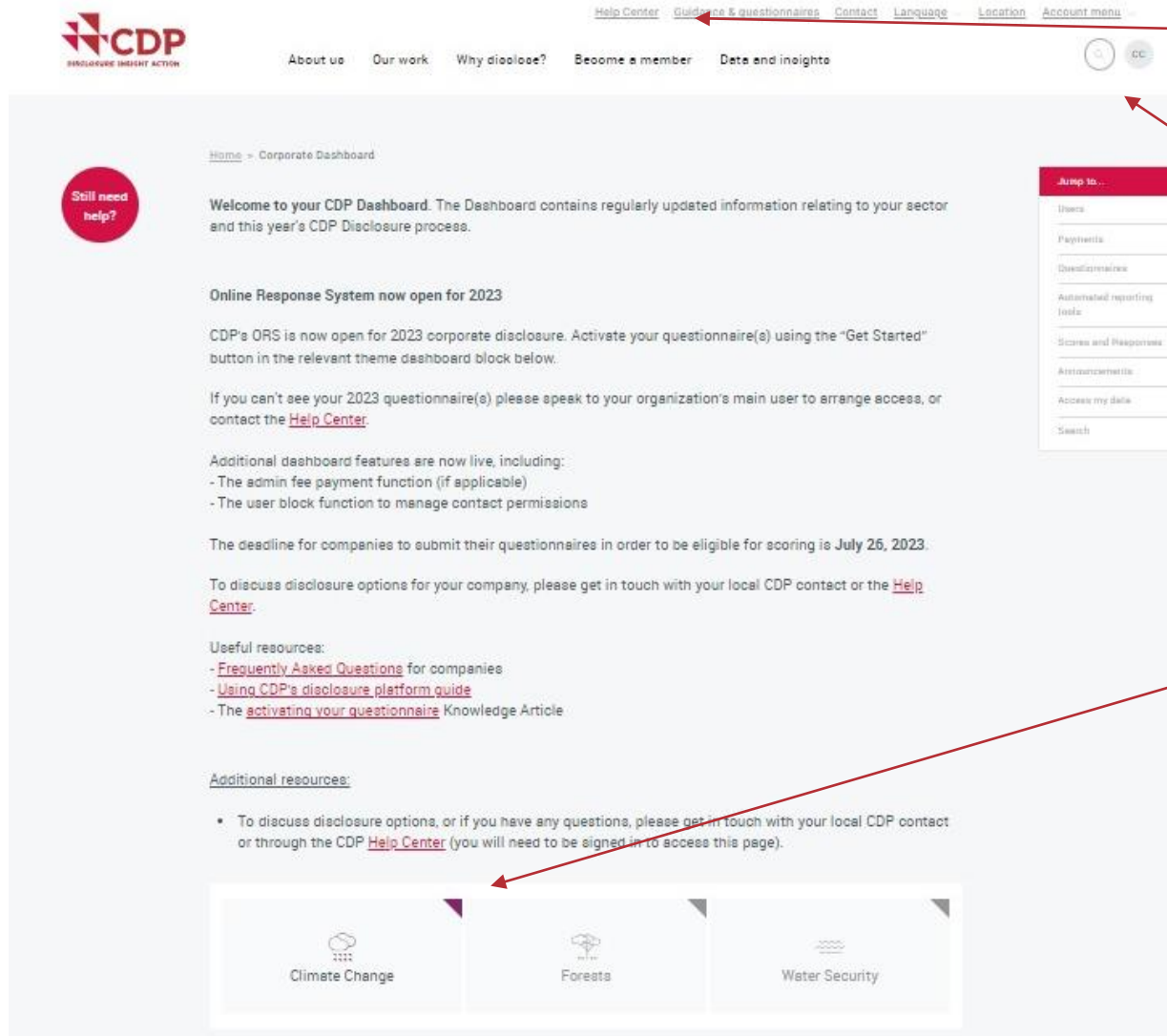
The screenshot shows the 'Join an Organization' page on the CDP website. The page includes a navigation bar with the CDP logo, a home icon, 'Knowledge Base', a search icon, 'English', and 'Sign In'. Below the navigation bar is a breadcrumb trail 'Home > Contact Support' and the title 'Join an Organization'. The main content area contains instructions for joining an organization and a registration form. The form includes a dropdown menu for 'Requesting Authority/Authorities', and input fields for 'First Name \*', 'Last Name \*', 'Email Address \*', 'Organization Name \*', 'Organization Website', 'Parent Organization', 'DUNS Number', 'ISO BIC Number', 'ISIN Number', and 'Organization name in Preferred Language'. A red arrow points from this form towards the right, indicating the next step in the process.

The screenshot shows the 'CDP Climate Change 2022 Questionnaire' document. The document is titled 'CDP disclosure cycle 2022' and contains sections for 'Accessing questionnaire previews, reporting guidance, and scoring methodologies', 'Submitting a response to the questionnaire(s)', 'Sector-specific questions', and 'Full and Minimum versions of the questionnaire'. A large red arrow points from the registration form to this document. The document also features the CDP logo and a large graphic of the CDP logo in the background.

# CDP DASHBOARD

# Your 2023 Response Dashboard

## Key features of your Response Dashboard



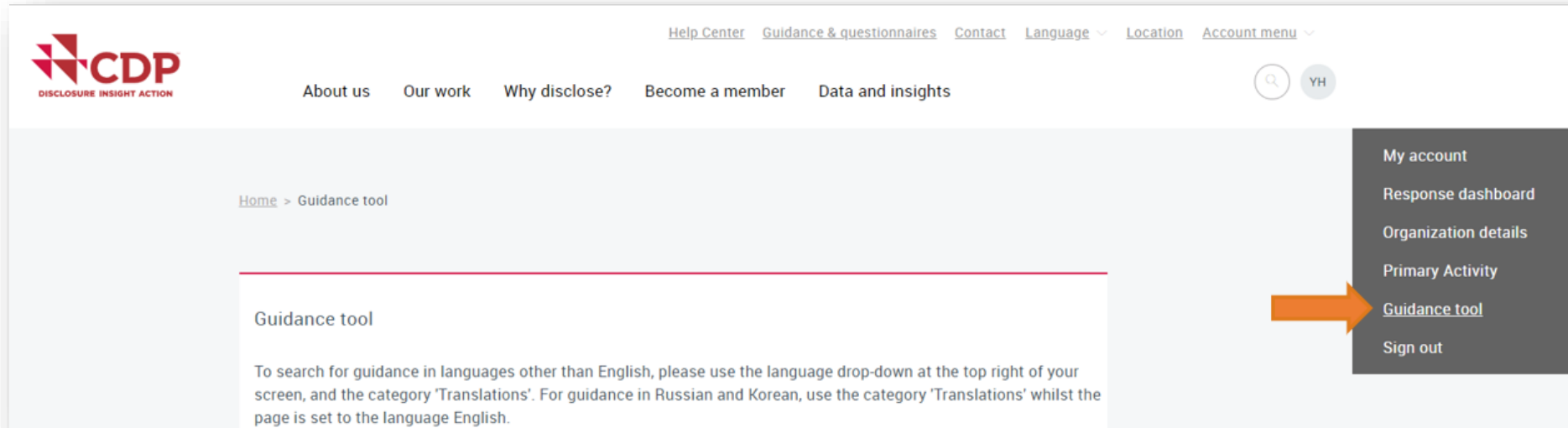
**Help Center** for knowledge articles and Support Team

**Initials icon and account menu** both displays menu

**CDP Theme tiles: indicate which questionnaires to complete**

# Guidance Tool

The guidance tool contains all of CDP's corporate guidance documents

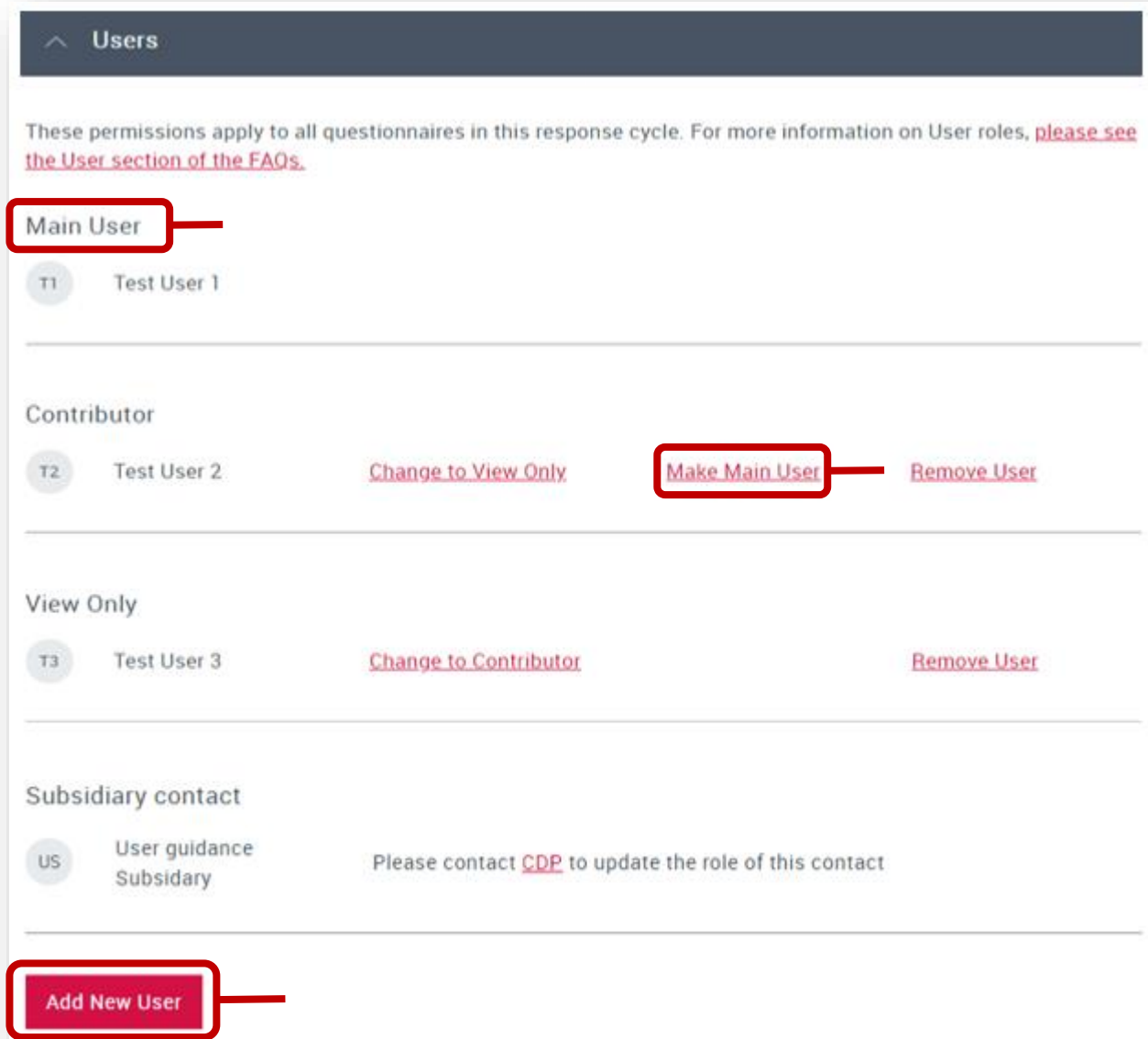


The guidance tool enables you to search for guidance by:

- Program
- Category: (e.g. 'Questionnaires', 'Reporting Guidance', 'Scoring documents', 'Technical information', 'Recorded webinars', etc.).
- Keyword
- List

# User types

Who else in my company can edit and submit?



Users

These permissions apply to all questionnaires in this response cycle. For more information on User roles, [please see the User section of the FAQs.](#)

Main User

T1 Test User 1

Contributor

T2 Test User 2 [Change to View Only](#) [Make Main User](#) [Remove User](#)

View Only

T3 Test User 3 [Change to Contributor](#) [Remove User](#)

Subsidiary contact

US User guidance Subsidiary Please contact [CDP](#) to update the role of this contact

Add New User

**The Users section tells you who else can add to or submit the response**

- ▼ The Main User has the authority to submit
- ▼ Contributor can add data.
- ▼ View-only user cannot add data
- ▼ If you are the Main User you can edit permissions

# How to get started

## View requests to participate and Confirm Intention



The screenshot shows a user interface for 'Climate Change 2023'. At the top, there is a dark header with the text 'Climate Change 2023'. Below this, on the left, is a cloud icon with rain. The main content area includes a 'Confirm Participation' section with the text 'Organization details confirmed'. To the right, there is a 'Tell us now!' section with a purple 'Get Started' button containing a right-pointing arrow. Below this, it says 'Due ASAP' and 'Due July 26 2023'. A red box highlights the 'Get Started' button, with a red line pointing to an external text box. In the center, there is a link: 'Submission to Investor signatories, our customers (All requests)'. A red box highlights this link, with a red line pointing to an external text box. Below the link, it says 'You have been requested by 3 Authorities to respond to this questionnaire.' with a red question mark icon. To the right of this text is a red 'More information' button. At the bottom, there are two logos: 'CDP INVESTOR SIGNATORY' with 'Panel of 745+' below it, and 'GSMA' with 'Email' and a question mark icon below it.

Click *Get Started* to confirm your organisations' details

**Stakeholders:** organizations are requested by their stakeholder(s)

Click *All Requests* to see which stakeholders have requested you

# Confirm Your Participation

Confirm whether you intend to submit a response to your customer



**Get Started** [Close]

**Climate Change**

Please confirm if you are intending to submit data to your requesting authorities. If you are not able to confirm at this stage, you can skip this step. If you skip this step you can confirm your participation on your dashboard later, and we may share this information with the stakeholders requesting your participation.

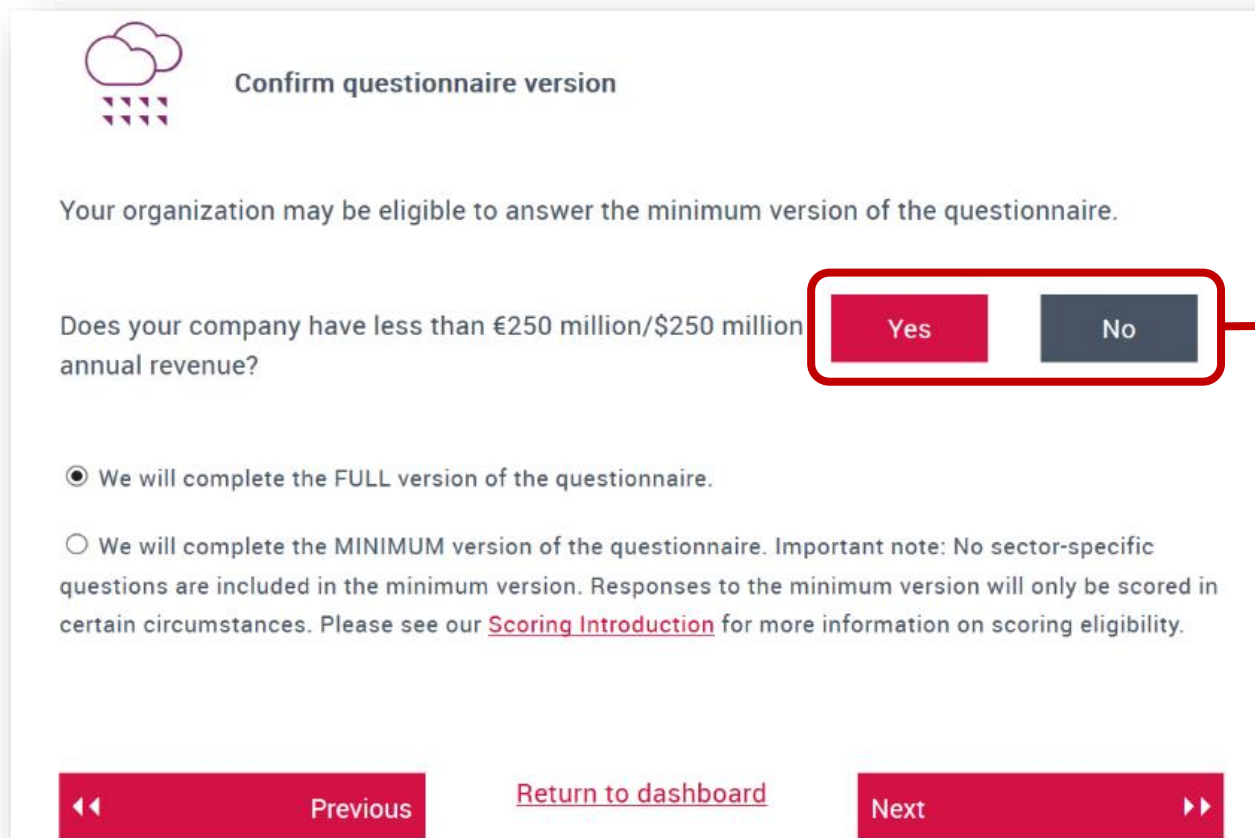
We intend to submit to our customers on or before **July 26 2023** [?]

[Cancel](#)      [Not sure yet](#)      **Confirm** [Next]

**Confirm Participation**  
Click the button to let GSMA know that you intend to respond

# Select a Questionnaire Version: Full or Minimum

Confirm your organisations revenue and/or the version of the questionnaire you will complete

A screenshot of a web-based questionnaire selection interface. At the top left is a cloud icon with rain. The title is 'Confirm questionnaire version'. Below it, a message states: 'Your organization may be eligible to answer the minimum version of the questionnaire.' The main question is 'Does your company have less than €250 million/\$250 million annual revenue?'. There are two buttons: a red 'Yes' button and a grey 'No' button. The 'Yes' button is highlighted with a red border. Below the question are two radio button options: 'We will complete the FULL version of the questionnaire.' (selected) and 'We will complete the MINIMUM version of the questionnaire. Important note: No sector-specific questions are included in the minimum version. Responses to the minimum version will only be scored in certain circumstances. Please see our [Scoring Introduction](#) for more information on scoring eligibility.' At the bottom, there are three navigation buttons: 'Previous' (with a left arrow), 'Return to dashboard' (with a link underline), and 'Next' (with a right arrow).

**For all CDP questionnaires, there are two versions of the questionnaire: full and minimum.**

The minimum version contains fewer questions, and no sector-specific questions.

The minimum version can be completed by:

- Organisations disclosing for the first time; OR
- Organisations with an annual revenue of less than 250 million EUR or \$



# QUESTIONNAIRE TIPS



# CDP CLIMATE CHANGE QUESTIONNAIRE

## Key areas and questions



### KEY AREAS

- ▼ Governance & Strategy
- ▼ Risks & Opportunities
- ▼ **Targets**
- ▼ **Emissions Data**
- ▼ **Energy**
- ▼ Value Chain Engagement
- ▼ **Supply Chain Module**  
(customer specific information)

### KEY QUESTIONS

- C4.1 Active targets
  - C4.1a Absolute targets
  - C4.1b Intensity targets
- C6 – Scope 1, 2 & 3 data
- C10.1 external verification
- C8.2 Energy consumption
- SC2.1 Collaborative opportunities

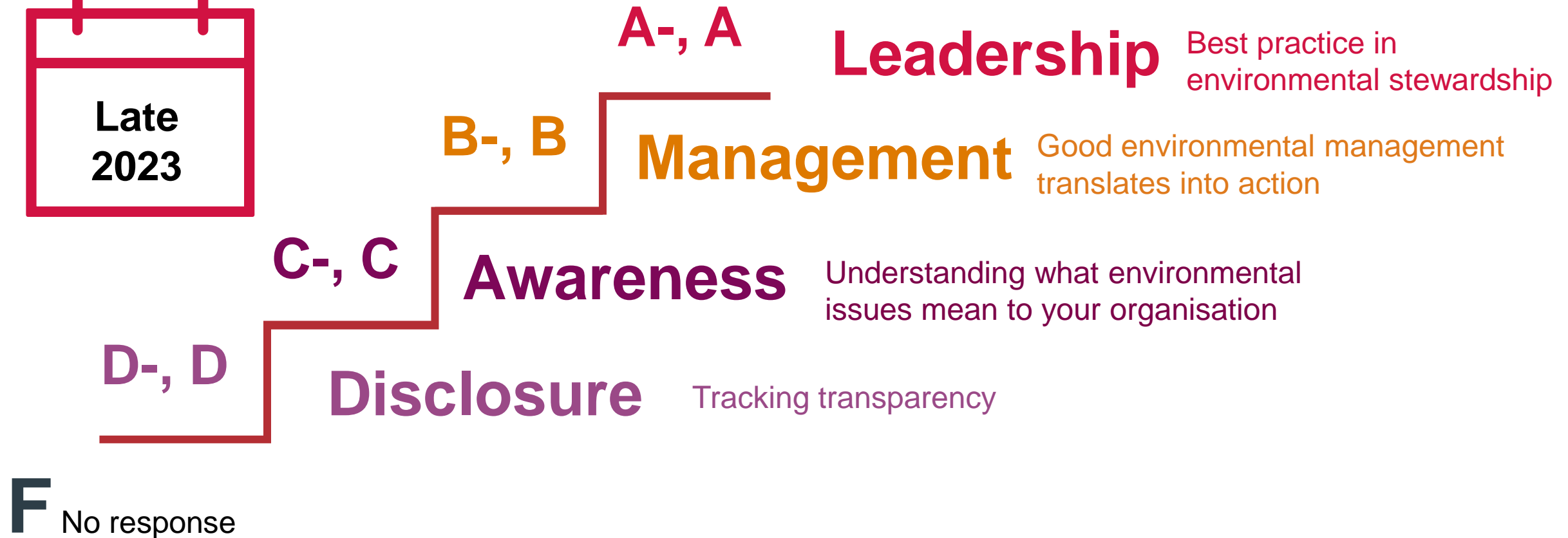
### KEY FEATURES

- ▼ Aligned with the recommendations of:
  - **Task Force on Climate-related Financial Disclosure (TCFD)**,
  - **SDGs**,
  - **GHG Protocol**
- ▼ Available in **5 languages**
- ▼ Reduced **version for SMEs** and first-time responding companies

# TIPS FOR BEST PRACTICE REPORTING

- ▼ **Avoid blank cells, errors and inconsistencies**
- ▼ **For numeric fields, input 0 if data is not available**
- ▼ **Do not skip questions without making a selection**
- ▼ **Go through the questionnaire with the scoring methodology and reporting guidance**
- ▼ **Provide clear explanations, rationales, company-specific responses**
- ▼ **Review peer companies' CDP responses**

# CDP SCORE



**You can choose to keep your final score public or private**

# TIPS FOR BEST PRACTICE REPORTING



## C2.3a - Provide details of risks identified with the potential to have a substantive financial or strategic impact on your business.

- A 'unique' company specific description in column 'Company specific description' – 1 point

Poor response – 0 points	Average response – 0 points	Good response – 1 point
<p>Rising mean temperatures have the potential to negatively affect our operations.</p>	<p>Due to a rise in mean temperatures, there is a risk that the energy consumption needed for air conditioning and refrigeration will increase, leading to an increase in costs. There is a particular risk of energy consumption increasing at our shops, offices, and distribution centers.</p>	<p>60% of our plants are located in central America, an area that has been identified as likely being subject to large increases in mean temperatures. Such increases in temperature may lead to an increase in the energy consumption required for air conditioning and refrigeration to remain effective. This will lead to increased operational costs across our business.</p>

# Navigating the climate change questionnaire



2023 MODULES
C0 Introduction
C1 Governance
C2 Risks and opportunities
C3 Business strategy
<b>C4 Targets and performance</b>
C5 Emissions methodology
<b>C6 Emissions data</b>
C7 Emissions breakdown
C8 Energy
C9 Additional metrics
<b>C10 Verification</b>
C11 Carbon pricing
C12 Engagement
C15 Biodiversity
C16 Signoff
<b>SC Supply Chain</b>

## ▼ Environmental stewardship is a journey

- ▼ The framework enables you to report what stage of the journey your company is in

## ▼ Question pathways

- ▼ Each module has a leading question to establish whether your organization is undertaking the activity.
- ▼ If you follow the “yes” route, you are required to provide further details and explanations/ examples of these activities. The same applies if you follow the “no” route

## ▼ Report accurately

- ▼ If you’re considering answering “yes”, review the next questions to gauge whether you’ve understood the requested information to be reported accordingly

# SUPPLIER QUERIES

## For technical issues:

Please use our multi-lingual [help center](#)  
Where you can find FAQs or raise a case

CDP's [Disclosure Platform Guidance](#)



## For technical guidance:

Please register for [webinars](#) and check out the CDP's [Guidance page](#)

You can learn best practice on the [Supplier Support Webinars](#)



## Other helpful guidance:

- ▼ [GHG Protocol Corporate Standard](#)
- ▼ [GHG Protocol Calculation Tools](#)
- ▼ [CDP Technical Note on Science-Based Targets](#)
- ▼ [FAQs- The Science Based Targets Initiative](#)



# Q&A



**Please post  
your questions  
in the Q&A chat**



**Thank you!**  
Recording and slide deck  
will be made available soon